

ADMINISTRATIVE - INTERNAL USE ONLY

OLM 3

FBIS 1589/84
6 September 1984

MEMORANDUM FOR: Chief, Real Estate & Construction Division, OL

THROUGH: Chief, Administrative Staff, FBIS *JS*FROM:
Chief, Logistics Branch, FBISSUBJECT: One-time Contracting Authority
for FBIS Bureau Chief

1. It is requested that the Bureau Chief, Vienna be given a one-time delegation of authority to conclude a contract with the following lowest bidder to renovate and refurbish the bureau's garage, including extensive masonry work and roof repairs:

2. As we are quite anxious to proceed with this project and the fiscal year is drawing to an end, your earliest reply would be appreciated.

CONCUR:

*15/*_____
Chief, Real Estate & Construction Division, OL_____
Date

APPROVED:

JS _____
Director of Logistics

13 SEP 1984

Date

Page Denied